



General Senate Meeting

Agenda: August 10, 2022

LSC 230/TEAMS

1:30 – 2:30 PM

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- ◆ Call to order – President – Tiffany Driver at 1:31PM
 - ◆ Guest Speaker – SHSU 2022 Faculty/Staff Ombudsperson Dr. Falguni Mukherjee
 - ◆ Reading & Approval of Minutes – Secretary – Maggie Odom – no prior minutes from retreat
 - ◆ Treasurer’s Report – Katie Gense
 - Still waiting on FY23 Budget
 - \$14.00 left in OM in FY 22
 - \$4,860.00 in Friend’s Of
 - ◆ President’s Report – Tiffany Driver
 - This year we have made some changes to our meeting agendas- please be on the lookout for emails/postings in TEAMS from Maggie requesting any updates/announcements from their departments. We can still accept open comments from the floor, but this will help Maggie w/making sure the information is correct before sending out the minutes
 - Names will also be added for every committee person who is slated to speak at meetings to help us all, both in learning who everyone is, but also when looking back at meetings, we will know who gave what information.
 - I’ve also made a minor adjustment to the seating for our General Senate meetings. I asked Maggie to work w/the LSC to adjust our seating for Meetings to be in a U-shape and/or hollow square. Honestly, I’m just not a fan of sitting in front of the room and talking “at” people. Granted this may have worked in the past, I just think it’s time to adjust 😊 and when possible, I prefer to sit in a way that feels more inclusive and community based. {Side note: this actually ended up being a great shift b/c shortly after I met w/Maggie, Benji & I had our Presidential Handoff Meeting w/Dr. White, and she really wants us to focus on the creating a more “family-style/oriented environment.” I think this is a perfect (small and practical step in the right direction) that helps to lead her charge in creating that environment.} {this change will be seen at the next meeting in September.}
 - Will be meeting regularly with Faculty Senate President regularly to continue mutual support – meetings to being in September
 - Spoke with Charlie Vienne on Homecoming being moved to November; this was due to WAC conference restructure. Distinguished Alumni Gala is still in October.
 - Meeting scheduled with Staff Assembly at the COM to discuss ways to include COM and The Woodlands Campus in our Staff Senate events.
 - Lastly, my calendar is open for everyone to view, please feel free to schedule meetings with me if you need! I have also asked the Committee Chairs to invite me to at least one of their Committee meetings this semester.

- ◆ Committee Chairs Reports
 - News & Networking – Megan Ellisor
 - Facebook likes have increased by 17 with followers up by 16.
 - Instagram up by 19
 - Link Tree is has 100 new views and 70 clicks
 - Recent committee meeting – selected 2 Spotlight on Staff winners: Jennifer Alexander and Erika Lawrence
 - Will post in TEAMS when scheduling to present to them
 - Met with Andrew F. on integrating FB and Instagram posting
 - Nominations & Elections – Benji Cantu
 - If you ever need to change your status with us, please just let us know, we're here to support.
 - Special Events – Amanda Johnson & Robin Pierson
 - Meet as a committee
 - Meet & Greet will be first event, typically in September, planning still in progress
 - Staff Development – Ashley Picket & Brandy Bishop
 - Working on theme for PDC for Spring
 - Meeting as Committee today 8/10
 - Hot topic in September 13th 2-3p in LSC 241
 - Working on getting on Talent Management and getting communication setup to send out to all Staff
 - Staff Affairs – Andrea Hoke
 - **Wellness Program update** - We received a notification that the information in our Wellness Program indicated participation in "Staff Council" and needs to be updated to "Staff Senate". Tiffany sent this to Debbie Nichols for that update
 - **Wellness Program question** - We received the following: "I would also like to discuss the process for confirming that our Employee Wellness documentation has been accepted and when it has started. Currently, no confirmation email or other type of communication is sent to employees once documentation has been submitted. The Rec Center does not have this information as they used to get when I started participating in this program back in 2008-2009."
 - Thank you Tara Conlee from HR for checking in to this. The policy is in place and runs parallel to the fiscal year. The Employee Development Participation and Teaching Request Form should be completed and submitted to your supervisor and department head. Confirmation should come directly from the supervisor.
 - **Staff Emergency Fund development** - Previously we saw the message posted here from Tiffany about the creation of a Staff Emergency Fund. Thank you Dustin Thornton for researching other university policies. We will present this to SS to see if it is something we want to pursue.
 - 16 new hires in beginning of July – still waiting on update for end of July
- ◆ Old Business: Updates, Discussion/Action Items
 - Staff Senate Retreat Recap

- Tiffany Driver Will send out opening remarks to all soon.
- ◆ New Business: Updates, Discussion/Action Items
 - Meet & Greet Discussion- Amanda Johnson
 - Thoughts on changing time from morning to an afternoon opportunity to increase attendance; many in favor.
 - KatKlub has been used in the past, the first year it opened, did seem to be better attended, possibility pending budget availability.
 - Bingo game to help them go around and engage with others
 - New Offices on Campus – Tiffany Driver
 - Reaching out to them to come speak to us during our General Meetings, would love to have a person every month for a “mini speaker series” at each meeting. If you have ideas for this please email Andrea Hoke (aalb023@shsu.edu) with Staff Affairs.
- ◆ Department/Campus Announcements
 - Sharla Miles – ORSP Research Scholarly Innovation Summit; save the date for September 28 & 29th. There will be an Institutional Review Board Workshop on Day 2 that faculty and students are invited to attend.
 - Stacie Haynes – ELEVATE Wellness Series– Journey to Your Best Self. Session is posted for sign up in Talent Management; September 15, 2022 from 10 AM – 12 PM in the LSC Room 230.
 - Sustainability Committee – Needs a representative from Staff Senate; if you’re interested, please email Maggie Odom at Maggie.odom@shsu.edu
 - Norma Vasquez – October is Cybersecurity month; potentially great time for IT to come speak to Staff Senate
 - Asked about status for request to have SHSU communications accessible to our Spanish speaking community (staff/faculty) with our HLI status. Joe Contreras will address this.
 - Benji Cantu let Senate know that you can request your department communication be translated and published in Spanish via MarCom. Cost does come from your department budget.
 - Jalon Berry –DEI Initiatives Annual Faculty & Staff Mixer - Aug 17th at 3PM. Email was sent last Friday, please RSVP via that email if you plan to attend.
 - Joe Reed - Alumni Association event Thursday, 8/11 from 6 – 8 PM at Mahoney Club in The Woodlands
 - Sunday Stewart – 8/30 resource fair, if interested in Tabling please email her at sdm056@shsu.edu
- ◆ Upcoming Events
 - Staff Chat
 - September 13, 2021 at 2-3PM
 - LSC 241
 - General Senate Meeting
 - September 14, 2021 at 1:30PM
 - LSC 241
- ◆ Call for Adjournment – Tiffany Driver at 2:33 P